

Questions and Answers
Project RFQ 13-39
Program Management Services

1. As an inquiry to the referenced RFQs for Program Management and Project Management Services, we respectfully request that HCCS consider allowing at least a three week period instead of two weeks. In addition to allowing industry more time to prepare thoughtful responses, it would also provide more opportunity for local small businesses to find their way onto teams. Moreover, it would extend flexibility to those with family and military obligations for the Memorial Day holiday observed May 27. Thanks for your consideration.

Answer: Extended to 05/29

2. If the firm is to help control costs according to section **"6. Tab 5 - Technical Approach & Methodology h) Proposer's Ability to Establish Budgets and Control Costs on Projects:"**
 - a) Would HCC consider soliciting a single reprographics firm to keep costs consistent across projects or should the reprographic firm be part of the Program Management Team?

Answer: HCC will consider all practicable options to ensure the highest standard of work and best value to HCC.

3. I had a question regarding the SBE requirements for the aforementioned RFQ.
 - a) What SBE certifications does Houston Community College honor?

Answer: Please see Section V.B.9, Section XII, and the Small Business Development Questionnaire as related to Small Business. A business that is independently owned and operated and which is not dominant in its field of operation and which meets size standard set forth in 13 CFR, Part 121. A business is considered eligible if it has a valid and current certification as a Small Business Administration (8a) Firm, Historically Underutilized Businesses, or Minority and Disadvantaged Business Enterprises, issued by:

- U.S. Small Business Administration;
- The State of Texas;
- City Of Houston; or
- Metropolitan Transit Authority of Harris County.