



Solicitation Amendment No. 001

To:	Date:
Prospective Bidder/Offeror:	April 05, 2012
Project Title:	Project No.:
Furniture and Related Services	12-38

Description of Solicitation Amendment: The solicitation for Furniture and Related Services is hereby amended as set forth herein.

1. Request for Proposal - Summary: Project Overview, the reference to "Attachment No. 2," should read "Attachment No. 1".
2. Paragraph 7, the reference to "Attachment No. 3," should read "Attachment No. 2".
3. Attachment No. 3, Paragraph 3.0, the reference to "Attachment No. 2," should read "Attachment No. 1".
4. Attachment No. 6 is hereby replaced in its entirety by "revised" Attachment No.6.
5. Instruction to Proposers, Paragraph 8 has been "revised" as follows:

8. Product Demonstration and Oral Presentations:

Prior to Contractor selection and after the proposal opening date, HCC will contact qualified Proposer(s) that have responded to this proposal and arrange for a product demonstration and oral presentations. The demonstration will be held at Proposer's designated and mutually agreed upon Houston-Area location. The demonstration will include a hands-on presentation of furniture samples representative of what was offered in the Proposer's response. Members of the HCC cross-functional team will attend the demonstration and perform an evaluation of the furniture, features, functions and options as provided. The cost associated with providing the demonstration of furniture samples and presenters is to be borne by the Proposer. HCC personnel will provide their own transportation to the demonstration site. To meet Project Schedules, Proposer (s) must be prepared to provide product demonstrations and oral presentations during the period of April 23rd-April 26th, 2012. HCC will endeavor to provide Proposer(s) 48 hours' notice prior to the day of Product Demonstration.

Acknowledgement of Amendment No. 001 by:	Date:

Company Name (Bidder/Offerer):

Signed by:

Name (Type or Print):	Title:



Furniture & Related Services / Project No. 12-38

ATTACHMENT NO. 6 (Revised)

CONTRACTOR AND SUBCONTRACTOR PARTICIPATION FORM

RESPONDENT/OFFERER PRESENTS THE FOLLOWING PARTICIPANTS IN THIS SOLICITATION AND ANY RESULTING CONTRACT. ALL RESPONDENTS/OFFERORS, INCLUDING SMALL BUSINESSES SUBMITTING PROPSALS AS PRIME CONTRACTORS, ARE REQUIRED TO DEMONSTRATE GOOD FAITH EFFORTS TO INCLUDE SMALL BUSINESS IN THEIR PROPOSAL SUBMISSIONS.

CONTRACTOR	TYPE OF WORK TO BE DONE	TYPE OF SMALL BUSINESS CERTIFICATION	PERCENT OF CONTRACT EFFORT	PRICE \$
BUSINESS NAME: _____ ADDRESS: _____ CONTACT NAME: _____ TELEPHONE #/E-MAIL ADDRESS: _____				
SMALL BUSINESS SUBCONTRACTOR(S)/ATTACH SEPARATE SHEET IF NEEDED				
BUSINESS NAME: _____ ADDRESS: _____ CONTACT NAME: _____ TELEPHONE #/E-MAIL ADDRESS: _____				
BUSINESS NAME: _____ ADDRESS: _____ CONTACT NAME: _____ TELEPHONE #/E-MAIL ADDRESS: _____				
NON-SMALL BUSINESS SUBCONTRACTOR(S)/ATTACH SEPARATE SHEET IF NEEDED				
BUSINESS NAME: _____ ADDRESS: _____ CONTACT NAME: _____ TELEPHONE #/E-MAIL ADDRESS: _____				
BUSINESS NAME: _____ ADDRESS: _____ CONTACT NAME: _____ TELEPHONE #/E-MAIL ADDRESS: _____				

BUSINESS NAME: _____
 ADDRESS: _____
 SUBMITTED BY: _____
 TELEPHONE/FAX: _____
 E-MAIL ADDRESS: _____

	DATE SUBMITTED	_____
CONTRACTOR'S PRICE/TOTAL SMALL BUSINESS	\$	_____
SUBCONTRACTOR(S) PRICE/TOTAL NON- SMALL BUSINESS	\$	_____
SUB-CONTRACTOR'S PRICE/TOTAL	\$	_____
GRAND TOTAL	\$	_____