

**REGULAR MEETING
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

November 18, 2014

Minutes

The Board of Trustees of Houston Community College held a Regular Meeting on Tuesday, November 18, 2014 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

MEMBERS PRESENT

Neeta Sane, *Chair*
Christopher W. Oliver, *Vice Chair*
Robert Glaser, *Secretary*
Zeph Capo
Sandie Mullins
Carroll G. Robinson
Adriana Tamez
David B. Wilson

ADMINISTRATION

Cesar Maldonado, Chancellor
E. Ashley Smith, Acting General Counsel
Shantay Grays, Chief of Staff
William Carter, Vice Chancellor, Information Technology
Stephen Levey Zachary Hodges, Acting Vice Chancellor, Academic Affairs
Diana Pino, Vice Chancellor, Student Services
Teri Zamora, Vice Chancellor, Finance and Planning
Michael Edwards, Acting President, Coleman College
Margaret Ford Fisher, President, Northeast College
William Harmon, President, Central College
Fena Garza, President, Southwest College
Butch Herod, Acting President, Northwest College
Irene Porcarello, President, Southeast College
Janet May, Chief Human Resources Officer
Chuck Smith, Chief Facilities Officer
Remmele Young, Associate Vice Chancellor, Government and External Affairs

OTHERS PRESENT

Derrick Mitchell, Board Counsel, Bracewell & Giuliani
Susan Goll, President, Faculty Senate
Jodie Khan, President, COPA
Jorge Rodriguez, Financial Advisor, Coastal Securities
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Mrs. Neeta Sane, Chair, called the meeting to order at 4:14 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(The following Trustees were present: Capo, Glaser, Mullins, Oliver, Robinson, Sane, Tamez, and Wilson)

PRAYER AND PLEDGE OF ALLEGIANCE

Mr. Oliver led the prayer and the pledges.

APPROVAL OF MINUTES

Motion – Mr. Capo moved and Mr. Oliver seconded.

Vote – The motion passed with a vote of 8-0. The following minutes were approved:

Special Meeting of October 2, 2014, Academic Affairs/Student Services Committee Meeting of October 7, 2014, Committee of the Whole Meeting of October 7, 2014, Special Meeting of October 7, 2014, and Regular Meeting of October 16, 2014

CHAIRMAN'S REPORT

Mrs. Sane summarized accomplishments for 2014 and thanked the Board, staff and faculty for its dedicated service to HCC and its constituents. She informed that with unwavering focus on the promises and commitments of HCC:

- 2014-2015 Annual Budget - The Board approved the annual budget for fiscal year 2014-2015. At the first meeting this January, the Board was notified that HCC had a \$14 million deficit, but by August of this year, the Board was assured that the financials were in great shape with an \$8 million surplus in the fund balance. Mrs. Sane thanked Dr. Maldonado for such a tremendous accomplishment in just the first 100 days of his tenure.
- \$425 Million Bond Program – Mrs. Sane announced that the Board members judiciously ensured a systematic progress of the 2012 bond program, while practicing due diligence and performing their fiduciary duty as per the Board policies and procedures. All the bond projects have been approved. She extended special thanks to all those who remained steadfast in ensuring that HCC offers equal opportunities to all the Houstonians, which has been one of the core principles of HCC.
- Leadership Transition - HCC successfully transitioned from interim leadership to permanent leadership with the appointment of Dr. Maldonado as the new Chancellor for HCC.
- New Board of Trustees – HCC welcomed four new Board members and all the Trustees continue to be forward-thinking in putting students, faculty, staff, and communities first in decision making.

Mrs. Sane informed that she is thankful for all the work that has been done to help the students, partners, economy, and community.

Mrs. Sane apprised that while heading into the final weeks of 2014, the Board is eager for the Chancellor to unveil his transformation plan for the college and efforts to take this college to even greater heights. She noted that a great deal of thought, research and input has gone into his vision.

Mrs. Sane apprised that the Board will continue to build a strong, stable foundation for HCC. She noted that she is optimistic and that HCC is headed in the right direction.

Mrs. Sane apprised that the Board will continue to work together to do the right thing to ensure that the future continues to shine even brighter for HCC.

Mrs. Sane announced the following:

- Meetings Schedule – The Board will not hold any Committee, Committee of the Whole, or Regular meetings in December 2014.
 - Board Retreat is scheduled for Saturday, December 6, 2014.
 - Special meeting for Thursday, December 11, 2014 from 11:00 a.m. until 1:00 p.m. regarding the Chancellor's Transformation Plan for the College.
 - Special meeting scheduled in January 8, 2015 for election of Board officers for 2015.
 - The meeting schedule for 2015 will be announced in January.
- Board Members' Birthdays – Mrs. Sane recognized Trustees celebrating birthdays in December: Trustee Carroll G. Robinson (December 19th), Trustee Dave Wilson (December 25th) and Trustee Christopher W. Oliver (December 31st).

CHANCELLOR'S REPORT

Dr. Cesar Maldonado provided the following report:

- 3-D Printers at Southwest College - The latest addition in the college's hardware upgrade is the Strata-sys Objet Eden 260 V, or "Eden".

The \$100,000 plus printer is now online and uses more than a dozen materials, including hard plastic and rubber which, provides a wider range of materials and much higher resolutions. With Eden's addition, there are now six 3-D printers housed at the Stafford and West Loop campuses. Plans are underway to add a seventh 3-D printer. The 3-D printers are used to support several programs at HCC Southwest including drafting, digital communications art and biology.

Dr. Maldonado thanked Mr. Jim Livesey, Director of College Educational Technology Services and Dr. Fena Garza, President of Southwest College for the great work they are doing in leading innovation for students at Southwest College.

Dr. Maldonado noted that in following the Board Chair's prayer of thanksgiving, he is thankful for the following:

- The opportunities he has been given.
- The reception he has received.
- The valuable input that has been shared.
- The support that the community has shown from the colleges, the administration, the students, and the board.

Dr. Maldonado informed that he is also thankful for the following accomplishments that have been achieved together:

- Passing the Capital Improvement Plan (CIP) Projects.
- Balancing the Budget
- Focus on innovation

Dr. Maldonado announced that significant progress has been made on many fronts and noted that in the past months there has been a visibly rapid escalation of positive, forward movement:

- Administration - In addition to hiring a new Vice Chancellor of Finance & Planning, a new Chief Facilities Officer and a new Director of Communications, the selections of the new Vice Chancellor of Instructional Services, and Director of Grants Development are being finalized and the search process for the President of Coleman College has begun. These are all critical and very foundational changes and central to the ability to affect the kind of transformation that Board has requested be addressed.
- Transformation Plan - The transformation plan will be the cornerstone of the effort to reinvent the college and the way HCC works with the community, industry and most of all, supports students and their ultimate success.

The transformative process begun shortly after Dr. Maldonado's arrival with conversations with the Board, multiple visits to the colleges, the authoring and delivery of several important studies to include:

1. Student satisfaction survey
2. Community value analysis
3. College culture analysis

4. Change readiness and organizational alignment study
5. Leadership task inventory and urgency assessment

These efforts provide a framework of understanding and a direction from which to build.

Each college was asked to create a short video selling the benefits of their college of which several were done with students in charge of the production. Over the next few months, the videos will be shared with the Board.

The planning process is heading towards the homestretch with an effort to build on the first district-wide planning meeting held at HCC in more than a decade which will bring a group of approximately 65 individuals to include faculty, students, staff and administrators together for more dialogue in the following:

- Workforce Alignment.
- Strategy Mapping.
- Balanced Scorecard Metrics.
- Accountability Measures across the College.

Dr. Maldonado apprised that he has engaged in a thorough, deliberate and methodological process which has worked to greatly expedite to align with the Board's expectations and the upcoming budgeting process. Dr. Maldonado acknowledged that there is a great deal of work to accomplish and noted that he is looking forward to sharing the transformation plan in the near future. He thanked the Board for their leadership and support.

Dr. Maldonado congratulated the students and wished everyone a happy and healthy Thanksgiving.

- **Faculty Senate Report**

Ms. Susan Goll informed that over \$10,000 was raised through the Bedicek Orman Auction and expressed appreciation to the Board, Chancellor, and HCC community for the support shown to the faculty.

Ms. Goll thanked the chancellor and the executive administration team for including faculty in the transformation plan process.

HEARING OF THE CITIZENS

There following individual(s) requested to speak before the Board:

- Daniel Arp

CONSENT AGENDA

Motion – Mr. Oliver moved and Mr. Capo seconded to approve the consent agenda excluding items A.1, B.3 and C.5. The motion passed with a vote of 8-0. The following item was approved:

- Modification to Board Bylaws Article A, Section 10(E): Mechanisms for Enforcement
- Approve Appointment to Midtown Zone Board of Directors

MODIFICATION TO BOARD POLICY D.1: EQUAL EDUCATION OPPORTUNITIES AND D.4.5: SEXUAL HARASSMENT, ASSAULT, AND VIOLENCE

Motion – Mr. Wilson moved and Mr. Glaser seconded.

Mr. Wilson noted that the action is opposed to his beliefs and withdrew the motion to approve.

Mr. Glaser withdrew the seconded.

Motion – Mr. Robinson moved to approve and Dr. Tamez seconded. The motion passed with vote of 7-1 with Mr. Wilson opposing.

STATE AND LOCAL GOVERNMENT RELATIONS CONSULTING SERVICES (PROJECT NO. RFQ 15-01)

Motion – Mr. Robinson moved and Mr. Oliver seconded.

Mr. Wilson advised that supplemental information was requested regarding the evaluators' scoring and therefore, he would be abstaining from the item because the information has not been provided.

Mr. Robinson noted that he supports the item but associates with Mr. Wilson's request for the information. He noted that he has also requested similar information.

Vote – The motion passed with a vote of 7-0-1 with Mr. Wilson abstaining.

AUTHORIZE TRANSFER OF FUNDS FROM BOND CIP PROJECT J (NORTHEAST-NORTH FOREST CAMPUS) TO BOND CIP PROJECT I (NORTHEAST-NORTHLINE CAMPUS)

Motion – Mr. Oliver moved and Mr. Capo seconded to approve.

Mr. Robinson informed that he is not against approving the Northline project but is not in support of the process utilized.

Mr. Wilson apprised that there is millions of dollars in debt hanging over the college's head. He noted that if the funds are going to be moved, he is in favor of moving the funds to pay down the debt. Mr. Wilson informed that commercial paper could have been purchased as opposed to the bond funds.

Mr. Wilson apprised that he inquired if debt could be paid down and was told that it could not be done. He informed that there are a lot of options available and noted that he would only vote to reallocate the funds to pay down debt. He apprised that consideration must be given to the billion dollars in debt.

The motion passed with vote of 6-2 with Mr. Robinson and Mr. Wilson opposing.

TOPICS FOR DISCUSSION AND/OR ACTION

ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED AUGUST 31, 2014

Motion – Mr. Capo moved and Mr. Oliver seconded.

Dr. Maldonado introduced Ms. Angela Dunlap with Grant Thornton LLP to present a summary of the annual audit. Ms. Dunlap provided an overview of the overall results and noted that an unqualified “clean” opinion will be issued. She apprised that there were no scope limitations and could therefore speak with any necessary area. She noted that open and effective communication with management was involved.

Mr. Wilson informed that he would not be able to vote on the document received today. He apprised that he would not vote against the document but could not vote in support.

Mr. Capo expressed appreciation for the thorough reporting received from the external auditors. He noted that the firm was able to answer questions in the Audit committee meeting held earlier.

Vote – The motion passed with a vote of 6-0-2 with Mr. Robinson and Mr. Wilson abstaining.

PERSONNEL AGENDA (FACULTY)

Motion – Mr. Oliver moved and Dr. Tamez seconded.

Mr. Capo inquired if individual salaries are negotiated. Ms. Janet May, Chief Human Resources Officer, informed that except for faculty, the salaries are negotiated. She apprised that there is an established approved structure regarding the faculty salaries. She noted that all data is reviewed regarding recruitment.

Mr. Oliver inquired as to why the Board is approving the personnel agenda. He inquired as to why salaries that are within the Chancellor’s signature authority are presented for approval. Dr. Maldonado noted that the faculty approvals are personnel contracts.

Mr. Robinson informed that approvals under the Chancellor’s signature authority may not need to come before the Board.

Dr. Tamez apprised that it is her understanding that all employment contracts should be approved by the Board. Dr. Maldonado noted that he would review the policy regarding the approval of personnel contracts.

Mr. Capo informed that all policies need to be reviewed regarding hiring practices in order to efficiently assess the procedure processes.

Mr. Robinson apprised that he did not recall approving all faculty contracts annually. Mrs. May noted that faculty contracts have been presented for approval.

Mr. Robinson inquired when the contracts were approved. He also inquired of the number of faculty contracts. Mrs. May informed that an item was approved to authorize the renewal of all faculty contracts and noted that they were not listed individually in the agenda book.

Mr. Robinson apprised that if those approved during the budget process included those already in place, then he would like to see entire listing. He requested to have the full listing going forward since the Board is tasked with approving all the faculty contracts. He requested to see the listing in a format to utilize during the budget process.

Vote – The motion passed with a vote of 8-0.

RATIFY THE 2014 TAX RATE FOR MAINTENANCE & OPERATIONS AND DEBT SERVICE

Motion – Mr. Glaser motioned to ratify the adoption of the tax rate adopted last month and he moved that the property tax rate be increased by the adoption of a combined tax rate of \$0.106890, which is effectively an 18.04% percent increase in the tax rate and Mr. Oliver seconded.

Mr. Glaser noted that he passed out the impact of the tax rate regarding a couple of entities. He requested that administration is conscious of the budget going forward regarding the tax rate and property valuation appreciation. Mr. Glaser informed that other tax entities deal with similar issues, yet they do not increase taxes at the same level as HCC.

Mr. Oliver requested a history of the tax increases for the past six years. He apprised that according to his recollection taxes have not been increased to such extent.

Mrs. Zamora noted that Maintenance & Operations (M&O) Taxes have not been raised for some time and apprised that she will provide the requested information.

Mr. Glaser informed that there is an entity listed on the information he provided that shows a decrease in taxes. He reiterated that consideration is given to the big picture.

Mr. Glaser clarified that he stated the entity decreased their taxes; however, they slightly increased their rate.

Record Vote as follows:

Sandie Mullins – No

Adriana Tamez – Yes

Zeph Capo – Yes

Christopher W. Oliver – Yes

Neeta Sane – Yes

Robert Glaser – Yes

David Wilson – Yes

Carroll G. Robinson - Yes

Vote – The motion passed with a vote of 7-1 with Ms. Mullins opposing.

INVESTMENT POLICY FOR 2015

Motion – Mr. Oliver moved and Mr. Capo seconded.

(Mrs. Sane stepped out at 5:21 p.m.; Mr. Oliver presided)

Mrs. Zamora provided an overview of the recommended changes. She apprised that one firm was dropped from the qualifying broker's listing because they did not return paperwork.

(Mrs. Sane returned at 5:26 p.m.)

Mr. Wilson inquired if a broker could be listed without Board action. Mrs. Zamora noted that Board action is required to list a Broker.

Mr. Robinson inquired as to who handles the mitigation risks to assist in generating additional revenues and who handles the review of the portfolio. Mrs. Zamora informed that the college leans towards the conservative side.

Mr. Robinson apprised that his inquiry is more towards the fund balance side.

Mr. Wilson inquired of the cash balance available. Mrs. Zamora noted that there is \$151 million in cash and \$318 million in investments.

Vote – The motion passed with a vote of 8-0.

ACCEPTANCE OF DONATION FROM NATIONAL OILWELL VARCO

Motion – Mr. Oliver moved and Mr. Capo seconded.

Mr. Robinson inquired of the maintenance regarding the equipment. Dr. Maldonado informed that the donation will be planted inside the building and no maintenance is required.

Vote – The motion passed with a vote of 8-0.

ENGAGEMENT FOR LEGAL SERVICES WITH GIBBS & BRUNS LLP

Motion – Mr. Oliver moved and Mr. Glaser seconded. The motion passed with a vote of 8-0.

AUTHORIZATION TO ACQUIRE CERTAIN REAL ESTATE AT OR NEAR BRAYS OAKS

Motion – Mr. Oliver moved and Mr. Robinson seconded.

Ms. Mullins requested clarification. Dr. Maldonado apprised that the purchase would be funded through a grant from Department of Housing and Urban Development (HUD) through the City of Houston.

Mr. Wilson inquired of the requirements for the grant. Dr. Maldonado noted that it is a federal grant, which will have guidelines and informed that the grant is no different from other federal grant requirements.

Dr. Tamez inquired as to why the funding source was not included under the fiscal impact. Dr. Maldonado apprised that it was an oversight and noted that it should be added into the record through the minutes. Dr. Maldonado stated there is no fiscal impact as the property is being purchased with a grant.

Dr. Tamez inquired as to why the item could not be amended to denote the grant funds.

Mr. Oliver withdrew his motion and Mr. Capo withdrew his seconded.

Motion - Dr. Tamez moved and Mr. Robinson seconded to Authorize the Chancellor to purchase 12.8196 acres of real property on West Bellfort near South Gessner for Brays Oaks campus site based on the federal grant through the City of Houston, there is no fiscal impact on the purchase of the property.

Vote – The motion passed with a vote of 8-0.

Mr. Wilson requested to retract his vote on the property noting that he was under the impression that the previous vote was on an amendment.

Vote – The motion passed with vote of 7-1 with Mr. Wilson opposing.

INVESTMENT REPORT FOR THE MONTH OF SEPTEMBER 2014

Motion – Mr. Oliver moved and Mr. Capo seconded.

Mr. Robinson inquired of the amount of profit for the last month. Mrs. Zamora informed that it was \$190,954.

Vote – The motion passed with a vote of 8-0.

MONTHLY FINANCE STATEMENT FOR SEPTEMBER 2014

Motion – Mr. Capo moved and Mr. Oliver seconded.

Mrs. Zamora apprised that some of the pages have been reformatted. She noted the following changes:

- New column for capital and technology was added to the unaudited fund balances and activities.
- Redesign percentage comparison of revenues and expenditures and comparison at the same point in time to previous year.
- Streamlined auxiliary reporting to include committed and non-committed funds.
- International accounts to include committed and non-committed funds.

Mr. Robinson inquired of the number of vehicles in the fleet and the amount spent on fuel and maintenance. Mrs. Zamora noted that she will research and provide the information.

Mr. Robinson inquired if the police officers' radios are connected to Houston Police Department and also inquired of the amount remaining in the funding for police officers. Mrs. Zamora apprised that the information will be provided. Mr. Robinson requested that a report is provided at the retreat.

Vote – The motion passed with a vote of 8-0.

UPDATE ON BOND CAPITAL IMPROVEMENT PLAN (CIP) RELATED MATTERS

Mr. Chuck Smith provided an update of the bond capital improvement plan to include the following:

- Budget Status
- Small Business Enterprise (SBE) Spending
- Internal Revenue Services' Spend Down Requirement

Mr. Robinson inquired of the number of internships and apprenticeships that are active or are scheduled to come on board. Mr. Smith noted that he will provide the information.

Mr. Robinson inquired of workforce programs that coordinate with the bond program. He also inquired of the communication effort with the contractors and workforce programs in terms of opportunities for HCC students. Mr. Smith informed that real time opportunities for students to engage with the projects are being sought.

Mr. Robinson inquired of the groundbreaking date for Coleman College (Coleman). Dr. Maldonado apprised that the date for the Coleman groundbreaking ceremony will be provided when scheduled. Mr. Robinson recommended inviting community leaders and supporters to the groundbreaking ceremonies.

Mr. Robinson requested more information regarding garage and sky bridge at Coleman. Mr. Smith noted that there is no garage in the current project. Mr. Smith informed that currently there is room in the budget to build a sky bridge to connect the new building to the old building.

Dr. Tamez informed that it is essential to communicate to the community that HCC will deliver what was promised. She apprised she has concerns regarding Central and Southeast colleges. She requested to work with Dr. Maldonado and his staff to schedule the community meetings. Dr. Maldonado noted that he has worked with Dr. William Harmon and Dr. Irene Porcarello to deliver quality programs and educational services that meet both the current and short-term needs of the community. He informed that none of the programs are receiving the actual dollars as described in the initial bond issue.

Dr. Tamez inquired of plans to enhance the culinary program at the Central Campus. Mr. Smith apprised that the design team is working on a report as it relates to culinary arts to inform of what is possible. He noted funds allocated are not enough to renovate an existing building. Mr. Smith informed that after discussions with campus personnel and faculty it was decided to move forward with the effort to construct a new building on Alabama Street. He apprised the options provided to the design team were to develop a shell building or to design a wing building; both options provide the ability to use annual operating funds to build the program.

Mr. Oliver inquired if the options were acceptable to the faculty. Mr. Smith noted that the faculty appeared enthusiastic as the option to renovate fell short on meeting the needs.

Dr. Tamez inquired of the amount spent on land for Central College. Dr. Maldonado informed that he does not remember the exact amount and noted that there are a few parcels that have not closed. Dr. Tamez inquired the location of the land. Mr. Smith informed that the property is located at Alabama St. and Chenevert St. Mr. Smith apprised the property being considered for the culinary arts building is located south of the parking garage close to the Whitley Building.

Dr. Tamez inquired of the rationale for spending funds for land that will not benefit the college. She requested the purpose of the land purchase. Mr. Smith noted that the amount expended on property that has closed is \$12.7 million which was purchased at the direction of the Board and informed he does not have details as to why the particular property was selected. Dr. Maldonado apprised that he is not able to explain decisions of the prior administration and Board and noted that it was official action taken by the Board.

Dr. Tamez inquired of the plan to utilize the Alabama property. She noted that the land needs to benefit Central College as it was purchased with bond funds allocated to Central College and if the property is sold, the proceeds should be reinvested into Central College. Dr. Maldonado expressed his opinion is that the land will be best utilized by expanding the footprint of Central College. He informed that any allocation of proceeds from a potential sale will be a decision of the Board.

Dr. Tamez requested an update on Southeast campus to include plans for the workforce manufacturing program and student center. Dr. Maldonado noted that funds have been allocated for land acquisition. He informed that land was not included in the original master plan for the facility. Dr. Maldonado apprised that a new concept on the master plan includes making good use of the property.

Dr. Maldonado noted that the workforce building will be located north of the Angela Morales Building and the student center will be located east of the Felix Morales Building. Dr. Tamez informed that the college communities take the greatest hit from lack of planning and noted that smarter decisions need to be made.

Dr. Maldonado apprised that HCC is being very diligent and responsive to the community and noted that the projects are being completed at a significantly reduced

dollar amount and by substantially delivering what was committed to the community. Dr. Maldonado apologized to the community if they feel like they have been shorted. He noted that the investment from the bond issue is in the favor of the community and efforts are being done as fiscally responsible as possible. Dr. Maldonado informed that he is not familiar with the background behind the land purchase decision and apprised that moving forward there will be better planning and better adherence to the plan.

Dr. Tamez noted that her concern relates to paying for the land with money that is allocated for student use. Mr. Capo informed he is concerned with spending money on land without knowing how the property aligns with the projects or the strategic plan.

Mr. Wilson referenced the moving of the \$3.5 million from North Forest to Northline and apprised that when making those decisions it is imperative to look at what is best for the whole college. He noted that it is important to educate the community that the effort is to spend the money in the most expedient way.

Mr. Robinson thanked the chancellor and staff for cleaning up issues created previously. He informed that there is a disconnect with marketing and facilities. Mr. Robinson apprised that it is time for a retreat to look at the master plan and property owned by HCC to determine the direction to take the system.

Mr. Robinson requested that a rendering of the new Coleman building be forwarded to the Texas Medical Center for marketing purposes. He also noted that he has previously requested a list of all properties owned.

Dr. Tamez informed that there is confusion regarding the master plan. Mr. Oliver indicated that the master plan is being used as a framework. Dr. Tamez asked which master plan is being utilized. Mr. Oliver summarized that the 2012 master plan is being used as a frame work when applicable. Mr. Oliver requested an inventory list of all property to assist with developing a deferred maintenance plan.

Mrs. Sane apprised that in January or February a document which list all the factors that led to the framework as well as a listing of the overall projects was sent to each Trustee's home. She noted that the confusion could be the campus master plan, which was related to utilizing vacant land without being tied to the college's strategic plan.

(Trustee Robinson stepped out at 6:23 p.m.)

Mrs. Sane requested that Mr. Smith work with the Trustees to ensure a resolve to the issues and hold community meetings for input and buy-in.

(Trustee Mullins left 6:28 p.m.)

Mrs. Sane requested that Dr. Maldonado provide the best solution moving forward.

(Trustee Robinson returned at 6:30 p.m.)

Dr. Maldonado informed that the Board and administration are moving in the same direction. He apprised that within the remaining budget, HCC is substantially delivering what was committed to the community. Dr. Maldonado noted that he is aware of the 2012 master plan and the confusion relates to the amount of detail that went into completing the master plan which refers to prior work on campus master plans. He noted that the campus master plan in reality is not a district-wide master plan. Dr. Maldonado informed that all the planning documents have been utilized and in light of changes, administration has requested some adjustments.

Dr. Maldonado apprised that all projects have been passed and have begun to move forward. He noted that he will be reaching out to the Trustees as well as the community to share the footprint and designs as they become available.

ADJOURNED TO CLOSED SESSION

Mrs. Sane adjourned the meeting to Executive Session at 6:31p.m. notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Mrs. Sane stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mrs. Sane reconvened the meeting in Open Session at 7:23 p.m. and entertained any motions on pending matters.

(The following Trustees were present: Capo, Glaser, Sane, Tamez, and Wilson)

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 7:23 p.m.

Minutes recorded, transcribed & submitted by:
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted: January 22, 2015