

**SPECIAL MEETING
(BOARD RETREAT)
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

September 30, 2016

Minutes

The Board of Trustees of Houston Community College held a Special Meeting (Board Retreat) on Friday, September 30, 2016 at The Houstonian, First Floor in Pecan Room, 111 N. Post Oak Lane, Houston, Texas.

MEMBERS PRESENT

Adriana Tamez, Board Chair
Carolyn Evans-Shabazz, Secretary
John Hansen
Eva Loredo
Christopher W. Oliver
Zeph Capo

ADMINISTRATION

Cesar Maldonado, Chancellor
Melissa Gonzalez, Vice Chancellor/Chief of Staff

OTHERS PRESENT

Jarvis Hollingsworth, Board Counsel, Bracewell LLP
James Nowlin, Retreat Facilitator, Excel Global Partners
John Sheldon, Retreat Facilitator, Excel Global Partners

CALL TO ORDER

Dr. Adriana Tamez, Chair, called the meeting to order at 5:35 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(The following Trustees were present: Evans-Shabazz, Hansen, Loredo, Oliver, and Tamez)

TOPICS FOR DISCUSSION AND/OR ACTION

ANNUAL BOARD OF TRUSTEES RETREAT (DAY 1)

Dr. Tamez apprised that the retreat theme is baseball to focus on the Board continuing to work as a team to move HCC FORWARD.

(Mr. Capo joined the meeting at 5:40 p.m.)

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Dr. Tamez apprised that the goals to be accomplished during the retreat include:

- Exploring alternatives to the current insurance model
- Reviewing and understanding the Strategic Plan
- Exploring ways to work together more cohesively
- Discussing next steps

Dr. Tamez apprised that the retreat would be facilitated by James Nowlin and John Sheldon with Excel Global Partners (EGP).

Mr. James Nowlin provided an overview Excel Global Partners and reviewed the retreat outline. He noted that the focus of the retreat is to eventually develop a mission statement for the Board emerging from discussions and activities.

The Board entered discussion and activities regarding the following topics:

- Inner Strength
- Respect
- Service
- Strategic Planning
- Camaraderie
- Strength
- Fellowship
- Trust
- Power

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 7:16 p.m.

Minutes submitted by Sharon Wright, Director, Board Services

Minutes Approved as Submitted: October 20, 2016